

KELLY GREEN, PE

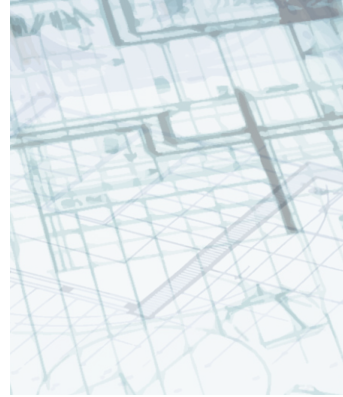
PRESIDENT

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Certified DBE & WBE



PROFESSIONAL EXPERIENCE:

KLG Engineering, PLLC - Certified DBE and NYS WBE

President

2014 – Current

Owner of a civil engineering firm in Central New York, later relocated to Cape Girardeau, Missouri. KLG Engineering focuses on assisting municipalities, larger consulting firms, developers, material suppliers, and construction companies. The firm provides civil engineering and design services, municipal services, traffic engineering, permitting, value engineering, and planning services.

City of Cape Girardeau, Missouri

Assistant City Manager - Development Services

2012 – June 2013

Cape Girardeau is a community of 38,000 residents. The community is unique in that it grows to over 100,000 in population daily. The community consists of two large hospitals, a university, and several large industries. It is known for being the largest regional hub between St. Louis and Memphis. Duties of the position include direct management of Engineering Division, Building Code Inspections Division, Planning and Zoning division, Geographic Information Systems (GIS), Municipal Airport, and administrative staff; support to the City Manager and City Council; representative on several community groups; and serving as active City Manager in the absence of the City Manager. Assisted in the formulation, direction and implementation of major policies and procedures and participated in the Budget Review process for all City Departments.

Engineering Division: Division is responsible for project management of all capital improvement public infrastructure projects including potable water, wastewater, stormwater, transportation, parks, and public facilities. The division also reviews and inspects private development plans to ensure City specifications and standards are met. Notable accomplishments include:

- Updated all City specification and standards.
- Oversaw the design and construction of the City's new Wastewater Treatment Facility. The project cost was estimated at \$60 million. (Unfortunately, I moved before the construction was completed.)
- Revised several City ordinances pertaining to utilities.
- Project Manager of the City's first Casino. This project entailed demolishing several homes, moving street and utility infrastructure, following unique zoning guidelines, and construction of a one of a kind facility. The project cost was \$130 million.
- Oversaw the Broadway Streetscape project which received multiple awards. Excellence in Revitalization through Placemaking award from Old Town Cape, Streetscape and Public Space Improvements award from the Missouri Main Street Connection organizations, and the Honor Award in Engineering Excellence from American Council of Engineering Companies of Missouri.

Building Code Inspections Division: Division is responsible for building inspections, building and site plan review, interpretation and enforcement of the adopted codes and local ordinances. The division is also responsible for the inspection and enforcement of rental and property maintenance codes. The division provides support and guidance to the Board of Appeals and Board of Examiners. Notable accomplishments include:

- Developed the residential rental licensing ordinance.
- Developed the City's first Facility plan which inventoried the condition of the city's facilities, identified needed improvements, and prioritized the projects.

Planning and Zoning Division: Division is responsible for planning and zoning, subdivision platting, annexations, historic preservation, land acquisition, and housing assistance. The division provides support and guidance to the Planning and Zoning Commission, Board of Adjustments, and Historic Preservation Commission. Notable accomplishments include:

- Lead the development and served as Director of SEMPO (Southeast Metropolitan Planning Organization).
- Completed the city's future growth/annexation strategy and plan.
- Revised several ordinances pertaining to development.

Geographic Information Systems: GIS is used by staff to better manage and analyze the services and its infrastructure. The city's database is robust with layers of data. Directed the maintenance of accurate information on physical, demographic, and socioeconomic data. Worked with City staff, County staff and 911 officials to create proper addressing protocol.

Municipal Airport: The City maintains its terminal and has a contract with a small commercial carrier. The City also owns and operates the FBO (Fixed Base Operator). The City provides line services such as fueling, hangar storage, ground handling, etc. The city also provides land and hangar leasing. The division provided support and guidance to the Airport Board. Established, prioritized, and implemented goals and objectives for the Airport Director. Prepared and reviewed budgets with the Airport Director.

Economic Development Activities:

- Served as City's representative on the Old Town Cape (OTC) Board of Directors. Old Town Cape is a Main Street organization responsible for the revitalization and preservation of downtown Cape Girardeau.
- Served on the Downtown Development Team. This group worked to assist in downtown development opportunities. Developed a marketing matrix for potential developers or business owners.
- Served as City's liaison with Chamber of Commerce and Magnet (area organization that leads economic development efforts.)
- Served as City's representative with Missouri Department of Transportation, Regional Planning Commissions, Chamber of Commerce, and several Transportation Advisory groups.

***City of Cape Girardeau, Missouri
Development Services Director***

2011 – 2012

Duties of the position include direct management of Engineering Division, Building Code Inspections Division, Planning and Zoning division, Geographic Information Systems (GIS), and administrative staff. These duties were similar to those described above. Established, prioritized and implemented operational policies, goals, and objectives for the department. Met with citizens, contractors, developers, representatives of other government agencies and other City personnel to coordinate delivery of Development Services activities. Ensure proper customer service and resolved public complaints. Coordinated inter-department review processes for all projects including regularly scheduled staff meetings with appropriate staff. Developed applications for grants and administered grant-funded activities. Prepared and reviewed the budgets for the

Development Services Department. Notable accomplishments:

- Developed a “One Stop Shop” in order to make a more customer and development friendly City Hall.
- Completed Development Manual for developers, consultants, and citizens.
- Revised and updated city building, plumbing, mechanical, electrical, and property maintenance codes.
- Developed newly formatted Capital Improvement Plan which allowed the City’s fiscal responsibility to be more transparent.

City of Cape Girardeau, Missouri
City Engineer

2007 – 2011

- Managed the day-to-day operations of the City Engineering division; supervised and directed the work of employees; prepared and administered the division’s annual budget.
- Supervised the design and construction of public improvements; reviewed design work by staff; reviewed advertisements and bid documents for the bidding of city improvement project work; reviewed bids and recommended contractors; oversaw the administration of city construction contracts; ensured the quality, safety, and cost-effectiveness of construction work; authorized payment and change orders for projects.
- Selected consultant engineers and ensured that they fulfill obligations.
- Administered the engineering portion of traffic ordinances; reviewed data; performed traffic studies; prepared traffic ordinances; provided traffic striping plans; communicated with the Police Department regarding traffic concerns.
- Applied for and administered many grants from multiple funding sources,
- Interacted with developers to ensure the review of plans, specifications, plats, and stormwater plans; ensured the quality of construction work; solved problems that arise from nonconformance to standard specifications or personnel conflicts.
- Provided support and technical advice for other city offices and projects; conducted research and prepared estimates for proposed city projects.
- Researched, reviewed, and prepare biweekly reports, monthly transaction reports, quarterly progress reports, traffic study reports, and engineer’s final reports.
- Prepared and gave presentations on city projects.

City of Cape Girardeau, Missouri
Traffic Operations Engineer

2006 – 2007

- Coordinated activities involving traffic control devices, including signals, signs, pavement markings, and work zone traffic control.
- Managed the department’s pavement management program, concrete street and sidewalk repair program, and utility excavation inspection and streetlight program.
- Provided technical services to developers, engineers, consultants, and other city departments.
- Developed and implemented minor street improvement projects.
- Provided civil engineering and technical assistance to the department.
- Served as the department liaison to the City Engineer, State Highway Department, Cape Special Road District, and other agencies.
- Prepared specifications and administered street maintenance and traffic signal contracts.
- Received and resolved complaints from the general public.

Missouri Department of Transportation - District Office, Sikeston, Missouri
Traffic Engineering Specialist

2001 – 2006

- Conducted traffic studies, determining problems and trends on public roadways. Analyzed flow and recommended corrective measures as needed.
- Analyzed traffic crash data, determining high-crash locations throughout the district. This data was key in prioritizing the funding available in the budget.
- Assigned projects to Striping, Signing, Signal, and Maintenance crews.
- Designed, programmed, and coordinated signal systems. Conducted annual signal observations and recommended corrective actions.
- Assisted with MoDOT Design Department on signal, signing, striping, highway lighting, and traffic control plans to assure that plans were compliant with State and Federal guidelines. Approved any changes made by Construction in the field.
- Communicated frequently with traveling public, governmental officials, and media.
- Created and implemented a district wide Traffic Studies Database using Microsoft Access.
- Conceptualized traffic patterns and flows using traffic modeling software.
- Trained and assigned projects to new traffic personnel.
- Prepared agreements for Commission execution. Reviewed and edited proposed ordinances/agreements by City Governmental agencies.

Education:

1997 - 1998 Southern Illinois University - Edwardsville, IL

1998 - 2001 Southern Illinois University - Carbondale, IL
Bachelor of Science, Civil Engineering

Professional Accomplishments:

- State of Missouri Professional Engineer
- State of New York Professional Engineer
- Completed IS 100 and IS 200 from Emergency Management Institute of FEMA
- Completed E947 of IEMS: Emergency Operations Center- Incident Management Team
- Floodplain Administrator of Cape Girardeau 2008 – 2013

Professional and Social Organizations:

Southern Illinois University, Carbondale - Department of Civil and Environmental Engineering

- Professional Advisory Board 2012 – Present

Cape Chamber of Commerce

- Transportation Committee 2011 – Present

American Council of Engineering Companies (ACEC)

- Membership Committee 2015 – 2016

Transportation Engineers Association of Missouri

- President Elect 2011 – 2012
- President 2012 – 2013

Missouri Society of Professional Engineers

- Secretary/Treasurer 2008 – 2013

Old Town Cape

- Board Member 2012 – 2013
- Marketing Matrix Subcommittee 2011 – 2013
- Development Team 2011-2013

Zonta Club of Cape Girardeau

- President Elect 2009 – 2011
- President 2011 – 2013

MoDOT - Local Public Agency

- Statewide LPA Advisory Committee 2012 – 2013

Southeast Regional Planning Commission

- Transportation Advisory Committee 2011 – 2013

Bootheel Regional Planning Commission

- Transportation Advisory Committee 2011 – 2013

Southeast Missouri State University-School of Polytechnic Studies-Department of Industrial & Engineering Technology

- Advisory Committee 2011 – 2013

Career and Technology Center of Cape Girardeau

- Advisory Committee 2011 – 2013

Awards/Recognition:

- Recipient of Outstanding Alumni Award 2012 from Southern Illinois University Carbondale Department of Civil and Environmental Engineering
- Featured in the Southeast Missourian Progress 2012 as one of twelve area visionaries
- Executive of the Year 2010 from International Association of Administrative Professionals
- Featured in Southeast SHE 2009 in a Women at Work Article
- Zonta Woman of Achievement Nominee - 2009
 - Received a Resolution from Representative Clint Tracy, Missouri House of Representatives District #158
 - Received a Resolution from Senator Jason Crowell, Missouri State Senate
 - Received a Proclamation from Governor Jay Nixon
- Featured in Southeast Missourian Business Today as a professional in 30 Under 30 - 2007
 - Professionals in the community under the age of 30 that are present and future leaders of the local business community.
- Graduate of Leadership of Cape – 2007